

**BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

MEETING DATE: 8/18/04

DIVISION: COUNTY ADMINISTRATOR

BULK ITEM: YES

DEPARTMENT: AIRPORTS

AGENDA ITEM WORDING: Approval of URS Purchase Service Order to prepare Passenger Facility Charge Application # 9, for the Key West International Airport, and the Marathon Airport.

ITEM BACKGROUND: This project will be funded 50% by the Florida Department of Transportation, under a Planning Studies Grant.

PREVIOUS RELEVANT BOCC ACTION: None on this item

CONTRACT/AGREEMENT CHANGES: New agreement

STAFF RECOMMENDATION: Approval

TOTAL COST: 37,500.00

BUDGETED: Yes

COST TO AIRPORT: \$18,750.00

SOURCE OF FUNDS: FDOT, Airports Operating

COST TO PFC: None

COST TO COUNTY: None

REVENUE PRODUCING: N/A

AMOUNT PER MONTH /YEAR:

APPROVED BY: County Attorney X

OMB/Purchasing N/A

Risk Management N/A

DIRECTOR OF AIRPORTS APPROVAL



Peter J. Horton

DOCUMENTATION: Included X

To Follow

Not Required

AGENDA ITEM # C31

DISPOSITION: \_\_\_\_\_

/bev  
APB

# MONROE COUNTY BOARD OF COUNTY COMMISSIONERS

## CONTRACT SUMMARY

Contract #

Contract with: URS

Effective Date: Execution

Expiration Date: 365 days

Contract Purpose/Description: Prepare Passenger Facility Charge Application # 9, for the Key West & Marathon Airports

Contract Manager: Bevette Moore  
(name)

# 5195  
(Ext.)

Airports - Stop # 5  
(Department/Courier Stop)

for BOCC meeting on: 8/18/04

Agenda Deadline: 8/3/04

## CONTRACT COSTS

Total Dollar Value of Contract: 37,500.00

Budgeted? Yes

Grant: Yes - FDOT

County Match: Airport Operating

Current Year Portion: ~ 8,500.00

Account Codes: 404-63053-530490-GAKD50

403-63526-530490-GAMD26

## ADDITIONAL COSTS

Estimated Ongoing Costs: N/A  
(not included in dollar value above)

For: .  
(eg. maintenance, utilities, janitorial, salaries, etc.)

## CONTRACT REVIEW

	Date In	Changes Needed Yes No	Reviewer	Date Out
Airports Director	<u>9/22/04</u>	( ) (X)	<u>Peter Horton</u> Peter Horton	<u>9/22/04</u>
Risk Management	<u>   /   /   </u>	( ) ( )	<u>N/A per OMB</u> for Risk Management	<u>   /   /   </u>
O.M.B./Purchasing	<u>   /   /   </u>	( ) ( )	<u>N/A per OMB</u> for OMB	<u>   /   /   </u>
County Attorney	<u>   /   /   </u>	( ) ( )	<u>Pedro Mercado</u> County Attorney	<u>7/21/04</u>

Comments: \_\_\_\_\_

\_\_\_\_\_

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**PURCHASE / SERVICE ORDER**

**FOR**

**MONROE COUNTY**

To: URS

Purchase Service Order No. 03/04-36

Re: PSA Agreement, Dated 1-1-02

Resolution No. \_\_\_\_\_

Project Name: PFC Application # 9 - EYW and MTH

Description of Services:

Prepare Passenger Facilities Application (PFC) No. 9 for the Key West International and Florida Keys Marathon Airports Proposed Projects.

Multiple of Direct Salaries \_\_\_\_\_

Lump Sum X

Reimbursable Expense \_\_\_\_\_


Days to Complete 365


Fee this Service Order \$ 37,500.00

Payment for Services shall be in their entirety as per PSO.

Prepared by:

Recommended by:

  
Milford A. Reisert

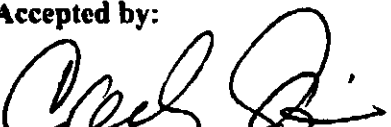


Date: 6-28-04

Date: 6-30-04

Accepted by:

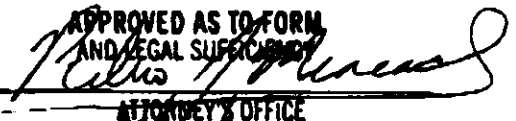
Approved by:

  
Carlos Garcia

\_\_\_\_\_

Date: 6/28/04

Date: \_\_\_\_\_

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY  
BY   
ATTORNEY'S OFFICE  
DATE 7/2/04